

Data Protection Registrations



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Deadline:
28 February 2021

If you need help with this please contact:
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For further details, please see:

Guernsey: [odpa/gg/2021](https://odpa.gg/2021)
Jersey: <https://jerseyoic.org>

Both Guernsey and Jersey rang in 2021 with changes to their data protection registration regimes. Data controllers and processors handling personal information will now be required to register and pay an annual levy in January or February of each year. This includes a variety of entities such as trustees (both corporate and groups of individuals), insurance companies and employee benefits administrators.

The basic aim of the changes for both islands is to make each independent data protection office more financially sustainable. The two islands are going about this in slightly different ways. However, in both cases, **the deadline for registration is 28 February 2021.**

Registration Fees

Guernsey's Office of the Data Protection Authority (ODPA) is introducing a two-tiered levy system with a £2,000 annual fee for organisations with 50 or more full-time equivalent staff, and a £50 annual fee for smaller organisations.

The Jersey Office of the Information Commissioner (JOIC) is using a multi-tiered fee structure based on several factors:

- The number of full-time equivalent employees
- Revenue from the previous year
- Whether it is registered with the Jersey Financial Services Commission (JFSC) and is a financial services business
- Any processing of special category data, such as information on health or religion

The JOIC annual levy ranges from £70 to £1,600, depending on how an entity measures up against the risk factors above.

BWCI will continue to register on behalf of client entities in both Guernsey and Jersey as we have done previously.

Guernsey Levy Collection Agent

For 2021, the ODPA is introducing the concept of Levy Collection Agents (LCA) for Guernsey. An LCA can declare and pay the ODPA levies on behalf of other entities. A controller/processor with 50+ Full Time Equivalent staff must register directly with the ODPA, instead of using an LCA.

BWCI will be providing LCA services to client entities. The LCA will need to be authorised in writing by the client companies that wish to use these services. BWCI will issue Certificates of Exemption annually to those entities falling under the LCA registration. Your BWCI consultant will be contacting you to confirm the process.

Jargon Buster

JOIC	Jersey Office of the Information Commissioner
LCA	Levy Collection Agents
ODPA	Office of the Data Protection Authority

Readers are reminded that nothing stated in the article should be treated as an authoritative statement of the law on any aspect, or in any specific case and action should not be taken as a result of the article. We will be pleased to answer questions on its contents.

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